



Bath Spa Careers

Discover your talent. Develop your skills. Define your self.

22nd February 2010

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Graphic Designer – graduate internship

The Space Creative Partnership, Near Bath

3 month part-time internship (initially – could well lead to permanent post)

Start: March 2010

PAID circa £215/wk (pro rata)

Closing date: 5pm Monday 8th March 2010

For full details and to apply, log in to [Bath Spa Careers Jobs page](#).

Salisbury Arts Centre – current vacancies

Box Office Coordinator

Full time: Salary £13,400 - £14,505

Marketing Coordinator

Part time, three days a week: £13,400 - £14,505 pro rata

Deadline for applications: Thursday 18 March, 12 noon

Interviews will be held on: Wednesday 24 March

For more information and to receive a job pack, please call 01722 343020,

e-mail jobs@salisburyarts.co.uk or visit www.salisburyartscentre.co.uk

As an equal opportunities employer we welcome applications from all sections of the community.

These posts are subject to an enhanced CRB disclosure check

Severn Wye Energy Agency, Swindon, Wilts.

Energy Adviser

Salary: £17,000 - £25,000

Closing date: 11th March 2010

This Energy Advisor role is within the Energy Saving Trust Advice Centre team delivering effective and informative front line advice on energy efficiency, renewable energy and transport energy to householders both via the telephone and at outreach events.

For further details and to apply, log in to [Bath Spa Careers jobs page](#).

Field Studies Council, Taunton, Somerset

Education Assistant

Salary: £10,422 (incl. food/accommodation)

Closing date: 10th March 2010

We currently have a vacancy for an Education Assistant at our residential Centre at Nettlecombe Court, Somerset.

The post holder is expected to either be undertaking or to have recently completed a degree in a relevant environmental, geographical or natural science subject.

For further details and to apply, log in to [Bath Spa Careers jobs page](#).

Bournemouth Symphony Orchestra

Fundraising & Ensembles Intern

Salary: Bursary only

Closing Date: 1st March 2010

One-year, Full-Time Training Opportunity.

This new and exciting role will support two areas of the company's activities. BSO ensembles, primarily Kokoro, the Orchestra's new music group, and Fundraising, involving identifying and seeking grants from trusts and foundations to support this group, as well as the education and community programme.

The intern must have a music degree and experience of organising events within a budget would be helpful. They should be self-motivated with, ideally, a keen interest in contemporary music, an ability to prioritise workload and good communication skills. A full driving licence is essential.

Application information found at the [Bournemouth Symphony Orchestra website](#) or contact Janet Male on jmale@bsorchestra.co.uk or 01202 644 704.

Forward Space – The Old Church School

(Frome, Somerset)

Office & Marketing Manager

Salary: £15,000

Closing date: 22nd March 2010

Forward Space require a hard working and creative graduate for their Frome work-hub The Old Church School. This post would be ideal for a recent graduate looking to build their experience in marketing and management positions.

For further details and to apply, log in to [Bath Spa Careers jobs page](#).

Exeter Graduate Internship Scheme

The University of Exeter has secured additional funding from the Higher Education Funding Council for England to assist local firms to employ graduates on 8 week placements across the South West. The organisations will have the option to extend the placements or take on the graduate as their need requires.

Overview of the scheme:

- The internships will be available to all graduates from any UK University and any degree category with the aim of appointments being made from mid March onwards.
- All graduates will be paid a minimum of £210 per week (free of tax and National Insurance deductions).
- The internships will enhance your CV, and improve your chances in the job market, by undertaking practical work within a company on a real business project.
- The internships will be with a wide range of South West organisations in a variety of locations, and could include topics such as marketing, PR, technical or environmental issues, IT, web, engineering, market research, business planning, accounts, sales etc depending on the need of the organisation.

Latest Internship Vacancies from the Exeter Graduate Internship Scheme:

Job Title	Location	Salary
<u>Advertising Strategy and Sales</u>	Stalbridge, Dorset	£210 per week
<u>Clinical Research Project</u>	Exeter	£310.79 per week
<u>New Media Marketing Assistant</u>	Topsham, Exeter	£210 per week
<u>Virtual Learning Environment Project</u>	Exeter	£327.42 per week

To register for the scheme or to apply for one of the above opportunities please send a cover letter in relation to the placement together with your CV to: studentprojects@exeter.ac.uk

This Graduate Internship scheme will run alongside our Graduate Business Partnership Placement programme and you will be eligible to apply for placements under both schemes – details of this scheme can be found at www.exeter.ac.uk/businessprojects/gbp

Mountbatten Institute – New York Internship

An internship year in New York, combined with a Postgraduate Certificate or MBA degree in International Business Practice from St Mary's University College, London. This programme is open to all nationalities **except** US citizens, those with the right of abode in the USA or citizens of NAFTA countries.

A Mountbatten Intern is typically a graduate with one or two years of work experience, qualified in a professional field, anxious to gain international exposure and experience by living and working abroad, and who wishes to gain a recognized business qualification.

September or March intakes. Apply by mid-March 2010 for the September 2010 programme. See the Mountbatten website – ‘eligibility’ and ‘How to apply’ sections.

<http://www.mountbatten.org>

Don't miss out! For LOTS more graduate jobs and internships, please log in to www.Gradsouthwest.com

(You can also contact your nearest University for details of Graduate Internship Schemes in your area).

Sign up for jobs, log into our website today!

In the lower right corner of our website (home page) is the following box:



Once logged into this section of <http://www.bathspa.ac.uk/careers> you can view:

- 1) Local job vacancies
 - 2) National job vacancies
 - 3) Placements/Internships – undergraduate & graduate
 - 4) Directory of SW Employers
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Look for graduate jobs...

Pick up copies of [Prospects Finalist](#), [GET. Directory](#), [Target Jobs](#), [Industry guides](#), [directories](#) and more from Bath Spa Careers...

...or search for jobs on popular graduate jobs websites, eg:

www.gradsouthwest.com

www.milkround.com

www.gradjobs.co.uk

www.mad.co.uk

www.prospects.ac.uk

www.jobsearch.co.uk

www.totaljobs.com

www.mediauk.com

www.environmentjob.co.uk

www.wheretowork.com

www.targetjobs.co.uk

[Creative Opportunities](#) (University of the Arts, London)

www.e4s.co.uk

[...more](#)

Concerned about finding a job after graduation...?

Weighed down by student debt...?

Undecided about what career you want to pursue...?

...Visit the [**National Graduate Recruitment Exhibition**](#).

5 & 6 March 2010

Hall 1, Barbican, London

[CV Advice](#)

[Mock Assessment Centre](#)

[Company Presentations](#)

This is your opportunity to find the answers to all your career-related questions all under one roof.

- Find out who's recruiting
- Research career opportunities
- Listen to company presentations
- Perfect your CV
- Talk to those recruiting
- Apply for jobs
- Prepare for assessment centres
- GET A JOB!

Remember, you're always up against tough competition - read the [Top 10 Tips](#) to ensure you get a good return on your investment of time.

[Register to attend \(free\)](#)

The Postgraduate Study and MBA Fair

Wednesday 20th January 2010

Business Design Centre, London

- Up to 100 international course providers and business schools
- Impartial advice on funding and how to choose your course
- FREE CV and application form feedback

FREE to attend, [pre-register now!](#)

For the latest information, news, jobs and campus events, please visit our website at:

[**www.bathspa.ac.uk/careers**](http://www.bathspa.ac.uk/careers)



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Bath Spa Careers remains available to our graduates for up to 3 years after graduation, for careers-related advice, guidance and information. Open all year round for appointments/telephone appointments. Please contact us on 01225 875525 or email [careers@bathspa.ac.uk**](mailto:careers@bathspa.ac.uk)**